

SDSRT Fall Board Meeting
Saturday, February 22, 2014

I. Call meeting to order

- A. JJ Powell called to order the Winter SDSRT Board Meeting at 10:30 am.
- B. The following persons were present: JJ Powell, Chairman; Andrea Kindvall, President; Megan Gilbertson, President-Elect; Shawna Strand, Vice-President; Chad Borns, Treasurer; Tom Davis, ASRT Delegate; Kevin Lawrence, ASRT Delegate; Hannah Cotton, Student Intern; Erin Ernst, Student Intern;

II. Minutes

- A. JJ read the minutes from the last meeting with one proposed wording change. The minutes were approved as edited.

III. Financial Report

- A. Chad presented the updated financial report.
 - 1. We started the year with \$16,000 in checking and now have \$29,000. With the success of the convention in Deadwood we are currently \$8400 ahead of budget.
 - 2. Membership is currently made up of 93-ASRT, 12-ARRT, 97-Students, 4-Life Members
 - 3. Printing and mailing costs increase yearly, we will be looking into sending out the voting and membership mailings at the same time to save on postage.
- B. Next year's budget additions
 - 1. Increasing postage due to increase in the cost of stamps
 - 2. Student Award: \$350 to start, then \$150 yearly upkeep
 - 3. Received \$2700 from the ASRT, \$2000 goes toward the website update, \$700 goes to the creation of brochures to explain Board positions that can be handed out at Conference

IV. President's Report

- A. Andrea discussed the creation of the SDSRT Newsletter that will be sent out monthly with new member discounts, CE opportunities, and other important news from the Board. As part of the Affiliate Development Program, the ASRT is allowing all present and incoming SDSRT board members access to the information in the online Leadership Academy.

V. Convention Report

- A. Kevin presented a review of the upcoming Convention
 - 1. Convention/Golf registration forms, and agendas are ready to be put up on the website
 - 2. Currently working with vendors –their registration is \$350
 - 3. Registration pricing is the same as last year
 - 4. The Siouxland Society is sponsoring the Vendor Luncheon
 - 5. NXC is sponsoring the Golf Tournament once again
 - 6. Consider possible online registration/ PayPal in future
 - 7. Consider keeping one checking account instead of opening a new one each year for Convention
- B. Shawna presented a review of the Student Competitions
 - 1. 13 papers submitted, 34 student exhibits, 1 tech exhibit
 - 2. Updated the rules to cover judging ties
 - 3. There were questions about the deadline, possible move to January 10th at the latest. This will be discussed at the Educator's Meeting
 - 4. Consider online submission of papers and exhibit applications

VI. Communications Report

- A. Matt submitted a link to the new website for the Board to review. We're excited for the new site to go live at Convention. It was requested for the "Events" tab to be moved to the front so it's more visible what is happening in the state.
- B. Add Convention updates to our Facebook page –links to the website
- C. Add information to our Facebook page frequently to keep it fresh

VII. Legislative Report

- A. Kevin gave an update on the Legislative Committee
 1. Currently collecting information, sending out a 2 question survey to facilities that use radiographic equipment
 - a. How many RT's work there
 - b. How many non-RT's work there
 2. Eventually clinics/outreach facilities will need 1 registered tech in each modality in order for Medicare to pay
- B. Kevin and Tom gave an update on the Affiliate Advocacy Program
 1. The Legislative Committee had a conference call with the ASRT, received feedback, sent the committee a Bill mock-up to review
- C. Kevin gave an update on RT in DC
 1. Appointments are scheduled for Monday
 2. Fly out Friday and return Tuesday with attendees paying out-of-pocket for the additional night
 3. We are under budget on rooms since we are no longer required to stay at a particular hotel
 4. Requested pocket money for the students, \$100 for each was approved by the Board
 5. Add travel expenses to the budget for students and attendees
 6. Dan Gunderson will be joining our group
- D. ASRT Annual Governance & House of Delegates
 1. Attending will be: Tom, Kevin, Andrea, Megan, Erin, Hannah, and Ben Davis will also be joining the group
 2. All currently working on getting flights/hotel reservations made

VIII. Student Affairs

- A. We were happy to have both Hannah and Erin join us for our meeting. Hope to have both ASRT and SDSRT mentors included in our board meetings in the future. Possibly expand the ASRT mentorship and make them a 2nd SDSRT mentor
- B. There were 11 applications received for the Mentorship programs
 1. SDSRT - Whitney Bartels from RCRH
 2. ASRT - Kayla Purrington from Avera McKennan
- C. Put PowerPoint/visual aid of some sort back into the requirements for next year
 1. Hannah stated that the extra effort involved will show how much the student really wishes to take part

IX. Business

- A. Unfinished business
 1. Kevin presented the ASRT's proposed Bylaw revisions, items discussed as part of the review are:
 - a. Convention Registration: Individuals who are a member of another state's society will receive the SDSRT member rate if they present proof of active membership.
 - b. All nominated officers must be members of the SDSRT and ASRT before the ballots are sent out. They must submit their membership cards to the President-Elect along with their Bio 3 weeks after nomination. This will be put into the P&P manual.
 - c. Show committees on the website

- d. Kevin will revise the By-Laws as discussed and have them put onto the website. The membership will be notified of proposed changes 30 days before Convention so that the changes can be voted on at the 2nd Business Meeting.
2. JJ presented an update on the Development Program
 - a. Strategic Plan will be revised again as things are continually changing. This should be added to the Fall Board Meeting Agenda
 - b. Check with Dana Aragon about when we need to submit an update to the ASRT about our progress
3. JJ presented information about the Student Award Sponsorship
 - a. Need to decide who is in charge of making this happen this year
 - ❖ ? put on the Board's calendar to send email to the schools as a reminder
 - ❖ Must submit names 30 days before graduation
 - ❖ Deliver the plaques to the schools, SDSRT board member will present at graduation
 - ❖ This should be added to the Educator's Meeting Agenda
4. Future conference locations
 - a. 2015 – Aberdeen
 - b. 2016 – Tom volunteered Chamberlain to host
 - c. 2017 – Deadwood?

B. New business

1. Tom presented information on the SDSRT/MSDU Sonography Workshop
 - a. There is a link on our homepage
 - b. So far 15 applicants, can have 50
 - c. 5 vendors involved, 10 Ultrasound machines
 - d. Next year they will have a SDSRT member discount
2. JJ presented the possibility of coordinating the membership drive and elections
 - a. JJ/Megan will email Susan to see if possible
 - b. ? have to submit separately since ballots are anonymous
 - ❖ Ballots are submitted to Pres-Elect, membership goes to Exec. Sec.
 - ❖ Ballots only sent to members
3. Andrea presented the need for a review of the Policy & Procedure manual
 - a. Put the P&P in the Board members only section of the website, be able to get rid of the paper copies
 - b. JJ will check with Matt to see if this is possible
 - c. Andrea will email everyone the copy that she has; sections were updated by her and Shawna in 2013.
4. Additional new business
 - a. JJ will be moving to Minneapolis in June to work for the ARRT as an Exam Development Coordinator in Sonography. Congratulations on your new job!

X. Adjournment.

1. The meeting was adjourned at 1pm by JJ.

Minutes submitted by Andrea Kindvall RT(R)(CT)CBDT SDSRT President