

SDSRT Winter Board Meeting
Thursday, February 18th 2016
Conference Call

- I. Chairperson Megan Gilbertson called the meeting to order at 6:06PM
 - a. In attendance via phone conference: Kevin Lawrence, Chad Borns, Shauna Boer, Matt Berry, Jessica Sharping, Jenna Vavra, Ben Davis, Nick Staska, and Karen Otterberg
- II. Approval of last meeting minutes
 - a. Fall Board Meeting minutes were reviewed and accepted
- III. Financial Report
 - a. Chad Borns presented a financial report, the current budget was reviewed
- IV. President's Report
 - a. Ben Davis presented a president's report
 - b. Ben informed the board that Christine Lung from the ASRT will be present at Conference. Christine requests a meeting with the board. This meeting will be on Friday at 8AM during the 2016 Conference in Deadwood.
- V. 2016 Deadwood Conference Schedule
 - a. Karen Otterberg reviewed the 2016 Conference schedule with the board. There will be four modalities for the break-out sessions on Saturday.
 - b. Chad Borns mentioned that it has been increasingly difficult to secure individual checking accounts for the Annual Conference Chair
 - i. After discussion, Ben Davis made a motion to establish a separate SDSRT Board checking account for the Annual Conferences. Chad Borns seconds the motion. Motion passes after a unanimous vote.
- VI. Vice-President's Report
 - a. Jess Sharping informed the board of 20 student scientific paper submissions. Jess will notify the selected winning papers this evening, along with sending regrets to the non-chosen. There are also 15 student scientific projects registered for 2016 Conference.
- VII. Communications Report

- a. Matt Berry commented that the website is going well. Matt will be building separate emails for each board member position. Please let Matt know if this is something you will plan on utilizing.
- b. Megan Gilbertson reminded the board that with all board members having Facebook access, we should be promoting our society and profession more
- c. Ben Davis will ask the ASRT to do an email blast in regards to the 2016 Conference

VIII. Legislative Report

- a. Kevin Lawrence informed the board that the Legislative Committee will be scheduling a meeting, with the plans of contacting SDAHO. Megan Gilbertson will email the Legislative Committee members soon to set up a meeting date.

IX. Student Affairs

- a. Congratulations to Nick Staska for being selected to write an article for the ASRT Scanner. Nick will also be on the front cover of an upcoming ASRT Scanner! Great job!
- b. The new ASRT Student Interns were selected: Tara Heuer & Leah Wuebben

X. Old Business

- a. Chad Borns suggested the board establish budget guidelines for the 1st Year Student Meet & Greets. Kevin Lawrence made a motion to set a cap of \$50, with anything over that amount requiring the approval of the Treasurer and President. Ben Davis seconds. Motion passes.
- b. Megan Gilbertson asked for a volunteer to travel to Aberdeen for the 201-2016 1st Year Student Meet & Greet as she is not able to fulfill this commitment. Matt Berry volunteered to take this role.
- c. Kevin Lawrence and Ben Davis asked for the Gift Giving Policy they are drafting to be tabled until the Pre-Conference Board Meeting in Deadwood
- d. The possibility of investing money was discussed. With possible legalities involved the board opted to not move forward in investments.
- e. Kevin Lawrence and Ben Davis completed the edits on the Board Policy & Procedure Manuals. Ben will email the revised copies to the board.

- i. Please review the edits prior to the 2016 Pre-Conference Board meeting.
The board will vote on approval at that time.

XI. New Business

- a. Ben Davis is drafting an SDSRT Board Organizational Chart, with hopes of ease and definition of position responsibilities
- b. Jenna Vavra informed the board that she constructed the Candidate Profile into an electronic format. Matt Berry has a copy of the electronic format for the website.
- c. Nick Staska requested there be a deadline established for the scientific paper winners to be notified. The board decided that all paper submissions should be notified of congratulations or regret on or before March 1st.
 - i. Jess Sharping asked board approval for sending the judging forms with the notifications via email

XII. Adjournment

- a. Meeting adjourned at 7:32PM

Minutes submitted by Megan Gilbertson, Chairman, and edited by Whitney Bartels, Secretary