

Fall Retreat Board Meeting Minutes

Saturday, September 24th, 2011 – 0900hr

I. Call meeting to order (chairman): Kevin Lawrence called the meeting to order at 9:00 a.m. The following were present: Kevin Lawrence- Chairperson, Chad Borns-Treasurer, Matt Berry-Deligate, Mark Harder-President, Jess Sharping-Secretary, Alyssa Klein- Student Mentor and Susan Speckels- Exec. Secretary.

A. All new members were introduced and members welcomed.

II. Minutes: Minutes from the annual convention are posted on the website. No changes were voiced.

III. Financial Report: Chad gave the financial report. We have a CD that expires 9/2012.

IV. President's Report: Mark reported that he has requested labels for the membership mailing from the ARRT. Have been asked to do a "Close to Home" article Affiliates for the ASRT. Information is being compiled for that.

V. Convention Report:

A. Final wrap up from Mitchell.

1. Financials

2. Pros and cons – how can we improve?

B. Discussion on upcoming Conference in Watertown: Megan Gilbertson (Chair) was not present. She is diligently looking for a Co-Chair to help her with the planning of the 2012 convention.

VI. Communications Report -

A. Website

B. Facebook

C. Prime Factors

VII. Business

A. Unfinished business

1. Update Policy and Procedure manuals – Kevin Lawrence is working on updating the Policy and Procedure Manual.

2. Convention Manual: Rhonda Engebretson is working on the convention manual.

B. New business

1. Officer Nominations (nominations are closed after this meeting)

a. ASRT Delegate- Kevin Lawrence

b. President-elect- Andrea Kindvall

c. Vice-President- Christina Schuh, Arielle Kneifl, Shawna Strand

d. Secretary- Laura Zastrow, Mary Thomas

2. Student Affairs – Alyssa Klein

a. Comments from Student Mentor – Alyssa is applying for the ASRT Mentor also. She is also going to compile guidelines of what is expected of the Student Mentor by contacting past and present mentors. She would also like to have some "study tools" posted to the website for students.

b. Release paper/project judging sheets to educators.

c. Ideas on increasing involvement

3. Historian is Charlene Berke.

a. Ideas/changes

4. Purchase of laptop- Board discussed the purchase of a laptop for Association. This was tabled at this time.

5. Calendar

VIII. Schedule upcoming meetings.

A. Winter Conference Call: We will have a short conference call in Oct and the Winter Conf call will be scheduled for 3rd weekend in Feb.

VIII. Adjournment.