

2017 69th Annual SDSRT Conference
Pre-Conference Meeting Minutes
Sioux Falls, SD
Thursday April 27th, 2017

I. Call meeting to order

- a. Meeting called to order by Chairman Ben Davis at 4:05PM
 - i. In Attendance: Jenna Vavra, Susan Pritchard, Ben Davis, Tracy Iversen, Ashley Dillman, Nan Bradeen, Tara Heuer (Current Student Intern), Leah Wuebben (Current Student Intern), Chad Borns, Matt Berry, Kevin Lawrence, Brandon Ronning (Incoming Student Intern), Catherine Doan (Incoming Student Intern), Lisa Batenhagen (ARRT)

II. Winter Board Meeting Minutes

- a. Secretary Ashley Dillman read the winter board meeting minutes for approval
- b. Chad Borns moved to approve minutes, Jenna Vavra 2nd, motion passed by unanimous vote

III. Financial Report

- a. Financial statement presented by Treasurer Chad Borns for approval
- b. Budget
 - i. Jenna Vavra would like to add a gift section to the upcoming budget.

IV. President's Report

- a. Jenna is encouraging everyone to promote Image Wisely.
- b. She touched based with neighboring states to let them know about the 2017 conference.
 - i. She received a letter from Minnesota wishing us the best during our conference

V. Committee Report

- a. Scientific Papers/exhibits- Nan Bradeen
 - i. There were a total of 20 papers submitted and 27 exhibits
 - ii. Nan did not received the papers right away due to an email issue
 - 1. Matt and Nan will correct the issues
 - iii. Nan talked about coming up with a better process for the papers to be submitted.
 - 1. Lisa Bartenhagen suggested two copies of the paper be submitted
 - a. Only one copy of the paper will have the students name making it easier to send the papers to the judges
- b. Mail Ballot
 - i. Susan Pritchard has no new news with the mail ballot
- c. Nominations Committee- Jenna Vavra
 - i. The board will be taking nominations for 5 offices for the 2018 election
 - 1. President Elect
 - 2. Vice President
 - 3. Secretary
 - 4. Treasurer
 - 5. ASRT Delegate

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VI. Convention Report- Kevin Lawrence

- a. There is a total of 129 technologists/students registered for the conference
- b. There was a lack of support from facilities and vendors
 - i. He was only able to get 4 vendors
- c. He recommended to the board that they put a group together to look at how the conference it ran.

VII. General Business

- a. Unfinished Business
 - i. Policy and Procedures Updates
 - 1. Mail Ballot Changes
 - a. The Policy and Procedures manual has been updated to change all election ballots to email only. No more paper ballots will be sent out.
 - i. Tracy Iversen moved to approve these changes, Matt 2nd, motion passed by unanimous vote
 - b. Scientific Awards section of the Policy and Procedures manual was modified to change everything to electronic form when submitting your papers/exhibits.
 - i. Jenna Vavra moved to approve these changes, Susan 2nd, motion passed by unanimous vote
 - c. The guidelines for the student intern program are tabled until the post conference board meeting on Saturday April 29th, 2017.
 - d. The Policy and Procedures Manual was updated to have all communication from the Chairman of the board to be done so by email.
 - i. Nan Bradeen moved to approve these changes, Ashley 2nd, motion passed by unanimous vote
 - e. The Life Membership Guidelines section of the Policy and Procedures manual was changed to include the current Life Members to also vote for the recommended life member.
 - ii. Membership Benefits
 - 1. The board was brainstorming ideas on ways to give money back to the members
 - a. Nan came up with the idea of giving away a year membership to the ASRT for those SDSRT members that register before a certain date
 - b. Giving away education modules to members was also discussed

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- c. Tracy had the idea of giving away a certification scholarship
 - i. This scholarship would need an application process and guidelines
- iii. Scholarship Donation
 - 1. The SDSRT will donate \$200 dollars yearly to the life membership scholarship in memory of past SDSRT members or life members
 - a. Nan moved to approve these changes, Ashley 2nd, motion passed by unanimous vote

VIII. New Business

- a. Board Members Expectations
 - i. The board agreed to discuss this topic at a later date
- b. Student Mentor Roles
 - i. Leah mentioned that she will be in this month's Scanner magazine
- c. Student Paper Deadline
 - i. The topic will be looked into and discussed at a later date

IX. Post Conference Meeting

- a. The post conference board meeting will be Saturday April 29th, 2017 at 3:45PM

X. Adjournment

- a. Meeting adjourned by Chairman Ben Davis at 5:46PM