

2016 68th Annual SDSRT Conference
Pre-Conference Meeting Minutes
Deadwood, SD
Thursday, April 28th 2016

- I. Call meeting to order**
 - a. Meeting called to order by Chairman Megan Gilbertson at 4:07PM
- II. Winter Board Meeting Minutes**
 - a. Secretary Whitney Bartels read the winter board meeting minutes for approval
 - b. Ben Davis moved to approve minutes, Matt Berry 2nd, motion passes by unanimous vote
- III. Financial Report**
 - a. Financial statement presented by Treasurer Chad Borns for approval
 - i. Megan Gilbertson made motion to approve financial statement, Matt Berry 2nd, motion passes by unanimous vote
 - b. Budget
 - i. Chad presented budget for May 2016 – May 2017
 - ii. ASRT Delegate Kevin Lawrence made motion to budget for \$100 per school visit, with anything over that amount needing approval by the President and Treasurer, Vice-President Jessica Sharping 2nd, motion passes by unanimous vote
- IV. President's Report**
 - a. Presentation of Committee Reports
 - i. Chairman of Conference Committee Karen Otterberg gave report
 - 1. 150 conference registrations
 - 2. Speaker changes made and will be announced tomorrow
 - 3. Educator's board meeting is tonight in the Roosevelt room with dinner provided
 - ii. President Ben Davis asked for feedback on organizational charts made for the SDSRT board members and other committees, all members present said they approved
 - iii. Sergeant at Arms: Amy Spease
 - 1. Students from RCRH are assisting her
 - 2. Megan Gilbertson talked about rotating Sergeant at Arms duties to schools around the state wherever the conference is held, will discuss at educator's meeting tonight
- V. Committee Reports**
 - a. Scientific papers: Vice-President Jessica Sharping
 - i. Jessica had instructors submit any changes they would like to her e-mail
 - ii. Total of 25 exhibit entrances
 - iii. Jessica proposed that all papers be submitted online only, will discuss at educator's meeting tonight
 - b. Legislative committee chairman: Chairman Megan Gilbertson
 - i. Discussed how the committee would like to push for educational requirements for all technologists to keep patients safe in our state
- VI. Old Business**

- a. Gift giving policy: Kevin Lawrence
 - i. Read and reviewed changes made, Whitney Bartels motioned to approve changes, Jenna Vavra 2nd, motion passes by unanimous vote
- b. SDSRT Sponsored Attendance policy: Kevin Lawrence
 - i. Ben Davis motioned to approve revised policy to include new change of “required”, Whitney Bartels 2nd, motion passes by unanimous vote
- c. Policies and Procedures Manual: Ben Davis
 - i. Matt Berry had questions about the educational portion, Ben will add any changes made
 - ii. Current manual will be tabled until the fall board meeting to allow any changes to be made and the addition of the new gift giving policy and SDSRT sponsored attendance policy
 - iii. Kevin Lawrence made a motion to approve current revisions made by himself and Ben Davis and to the policies and procedures manual as presented to the board, Matt Berry 2nd, motion passes by unanimous vote

VII. New Business

- a. Sharon Wartenbee, regional coordinator for the ISRRT, asked all members to come up with a topic for World Radiography Day for the in November
 - i. Will remind members at all other meetings as well as she needs a topic ASAP
 - ii. Ben Davis will place a reminder in power points for business meetings, Whitney Bartels will post on Facebook to get other members involved
- b. Future SDSRT conference locations
 - i. Matt Berry offered to look into Yankton
 - ii. Whitney Bartels will consider Spearfish

VIII. Adjournment

- a. Meeting adjourned by Chairman Megan Gilman at 4:58PM

Minutes Submitted by Whitney Bartels, SDSRT Secretary